
Public Meeting of the Board of Fire Commissioners

**GORDON HEIGHTS FIRE DISTRICT
WORKSHOP MEETING MINUTES**

August 16, 2023

ATTENDANCE: Commissioners Carter Brown, Carmetta Freeman, Erton Rudder, Chief Moonee' Rivers, Chief Eric Lee, District Treasurer Colleen Pearsall and District Secretary Diana Brown

CALL TO ORDER: Chairman Brown called the meeting to order at 6:30pm

- Pledge of Allegiance
- Moment of silence

APPROVAL OF MINUTES:

Comm. Rudder motioned, Comm. Freeman seconded to approve the August 2, 2023 Board Meeting Minutes pending necessary corrections; all in favor, motion carried

APPROVE MINUTES

CORRESPONDENCE:

1. None

PUBLIC COMMENTS:

1. None

TREASURER'S REPORT:

Mrs. Pearsall read the Treasurer's Report for August 16, 2023. The Treasurer's Report is attached to the minutes

Comm. Rudder motioned, Comm. Freeman seconded to accept the Treasurer's Report; all in favor, motion carried

ACCEPT
TREASURER'S
REPORT

Comm. Freeman motioned, Comm. Rudder seconded to approve all invoices listed on the warrants and claims journal for payment; all in favor, motion carried

APPROVE ALL
INVOICES LISTED ON
THE WARRANTS AND
CLAIMS JOURNAL FOR
PAYMENT

CHIEF'S REPORT:

1. Bailout training is scheduled for October 14, 2023
2. The Chief's office would like to do a Car Seat event for the community on September 30, 2023. The 6th Precinct and EAC will assist and provide some car seats

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3. The GHF Department fundraising committee would like to use the Meeting Room on September 16, 2023 from 16:30 to 21:30 for a "Paint & Sip" event
4. Gordon Heights Day was a great event
5. Lisa Owens works with LI Cares, she asked if she can come in on a Wednesday when the seniors are present to provide information about major disasters, or things that would help them if they are faced with a disaster.
6. Some of the GHFD members attended the Medford Volunteer Ambulance event, they had a petting zoo, they were very welcoming

Comm. Rudder motioned, Comm. Freeman seconded to approve the GHF Department use of the Meeting Room for a "Paint & Sip" event on September 16, 2023; all in favor, motion carried

Comm. Freeman motioned, Comm. Rudder seconded to approve the Car Seat event of September 30, 2023; all in favor, motion carried

LEAD EMT REPORT:

1. None

OLD BUSINESS:

1. Comm. Rudder motioned, Comm. Freeman seconded to approve the members attending the FDNY academy on Randall's Island and attending the Harlem Day Parade on September 17, 2023; all in favor, motion carried

NEW BUSINESS:

Comm. Freeman motioned, Comm. Rudder seconded to remove Robin Robinson, Yvonne Simpson and Adolph Gordon from the Verizon Wireless account for lack of utilizing their phones; all in favor, motion carried

APPROVE MEETING ROOM FOR A "PAINT & SIP" EVENT September 16, 2023

APPROVE THE CAR SEAT EVENT OF SEPTEMBER 30, 2023;

APPROVE THE MEMBERS ATTENDING THE FDNY ACADEMY ON RANDALL'S ISLAND AND ATTENDING THE HARLEM DAY PARADE ON SEPTEMBER 17, 2023

APPROVE TO REMOVE ROBIN ROBINSON, YVONNE SIMPSON AND ADOLPH GORDON FROM THE VERIZON WIRELESS

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Reminder-The Suffolk County Fire Districts Officer's Association meeting will be August 31, 2023, Signal 8 at 7pm & the meeting starts at 8pm

Comm. Freeman motioned, Comm. Rudder seconded to hire Joel Acevedo, EMT-P (off EMT-CC list), at \$26/hr.; all in favor motion carried

Comm. Freeman motioned, Comm. Rudder seconded to approve a salary increase for Gerald Varricchio, his new rate of pay is \$26/hr. effective August 21, 2023; all in favor, motion carried

Comm. Rudder motioned, Comm. Freeman seconded to approve to hold the Budget Hearing on October 18, 2023 at 6pm, the business meeting will follow immediately; all in favor, motion carried

Comm. Rudder motioned, Comm. Freeman seconded to have (1) one additional Responder on duty 9/16/23 to be stationed at the Children's Park for Family Day.

GOOD & WELFARE:

1. Happy Birthday to all that had a birthday in August

Comm. Rudder motioned, Comm. Freeman seconded to enter into executive session at 6:54pm to discuss employment matters; all in favor motion carried

Comm. Brown motioned, Comm. Freeman seconded to come out of execution session at 7:11pm; all in favor, motion carried

MOTION TO ADJOURN:

Comm. Rudder motioned, Comm. Freeman seconded to adjourn the meeting at 7:13pm; all in favor motion carried

Respectfully submitted

Diana Brown

District Secretary

APPROVE TO HIRE
JOEL ACEVADO AT
\$26/HR.

APPROVE SALARY
INCREASE FOR
GERALD VARRICCHIO
TO \$26/HR.

APPROVE TO HOLD
BUDGET HEARING ON
OCTOBER 18, 2023
@6PM

APPROVE AN EXTRA
RESPONDER ON DUTY
ON 9/16/23

APPROVE TO ENTER
INTO EXECUTIVE
SESSION

APPROVE TO COME
OUT OF EXECUTIVE
SESSION

APPROVE TO
ADJOURN

Treasurer's Report for August 16th, 2023

We have \$618,078.01 in the General Fund account which includes outstanding purchase orders and warrants and claims to be paid.

❖ Outstanding Purchase Orders for the General Fund for 2023	\$ 63,775.09
❖ Warrants & claims to be paid from the General Fund tonight	\$ 11,090.00
❖ Outstanding purchase orders for the Building Reserve Fund	\$275,000.00
❖ Warrants & Claims for the Building Reserve Fund	\$ 0.00
❖ Outstanding purchase order for the Equipment Reserve Fund	\$0.00
❖ Warrants & Claims for the Equipment Reserve Fund	\$0.00
❖ Outstanding purchase orders for the Apparatus Reserve Fund	\$0.00
❖ Warrants & Claims for the Apparatus Reserve Fund	\$0.00

The Reserve Fund Balances as of August 16, 2023 which includes outstanding purchases orders are as follows:

Building Reserve Fund	\$ 290,106.90
Equipment Reserve Fund	\$ 101,755.03
Apparatus Reserve Fund	<u>\$ 44,809.87</u>
Total Reserve Fund Balances	\$ 436,671.80

Outstanding Permissive Referendum for the Building Reserve Fund:

Board Approved 7/21/21- \$50,000.00 towards roof repairs, closed August 2, 2023.

Outstanding Permissive Referendum for the Building Reserve Fund: Board Approved 8/2/23-\$250,000.00 for roof repairs.

Outstanding Permissive Referendum for the Building Reserve Fund: Board Approved 8/2/23- \$50,000.00 for purchasing and installing security equipment.

All accounts are reconciled through July 31st, 2023

Petty Cash:

Treasurer Pearsall	\$100.00
Chief Rivers	\$100.00
Chief Lee	<u>\$100.00</u>
Total Petty Cash	\$300.00

Chief's Agenda

8/16/2023

- Bailout Oct. 14th
- Car Seat Sept. 30th
- Rec room request